
Minutes of the 99th Board of Governors
TM3-03, Holloway Road

24 January 2019
10:00-12:00

Governors present:

Mr Mark Anderson (Chair)
Ms Rolande Anderson
Ms Rosemary Benson
Mr Tim Cochrane (for part)
Ms Tricia Croasdell
Professor Lynn Dobbs (Vice
Chancellor)
Ms Renarta Guy
Mr Anders Krohn
Ms Cathy McCabe
Mr Michael Murphy
Mr Diini Muse
Ms Cécile Tschirhart
Dr Shefaly Yogendra

Others in attendance:

Ms Ernesta Bukauskaite, Administrator (Governance)
Ms Nicola Cahill, Assistant University Secretary (minutes)
Dr Elizabeth Charman, PVC-Academic Outcomes
Mr John Duffy, Chief Operating Officer
Dr Chris Ince, University Secretary and Registrar
Ms Pamela Nelson, Chief Financial Officer

Welcome, apologies and announcements

1. The Board received apologies from Independent Governors Ms Margaret Farragher and Ms Harini Iyengar.
2. The Chair welcomed Incoming Governor Anders Krohn, attending his first meeting.
3. The Board held a minute's silence in recognition of the sad passing of two London Metropolitan University Students, [REDACTED] who had passed away in 2018.

s.40 FOIA - personal
information

Declarations of interest

4. Independent Governor Mark Anderson declared an interest as a non- executive Director of Higher Education Partnerships and as a Fellow of Hughes Hall, University of Cambridge; Independent Governor Michael Murphy declared an interest as an adviser to Lodestone strategy and communications firm; Independent Governor Tim Cochrane declared an interest as his wife was a partner for Earnst and Young and Incoming Independent Governor Anders Krohn declared an interest as co-founder and CEO of Aula Education, a communication platform for education.
5. There were no other declarations of interest.

Minutes of the last meeting and matters arisingBG 99/1.1
BG 99/1.2

6. The Board approved the minutes of the Board of Governors meeting held on 29 November 2018 and the joint meeting held with the Academic Board also held on 29 November 2018.
7. There were no matters arising.

Board and Committee Appointments

BG 99/1.4

8. The Board considered recommendations from the Governance Committee on appointments to the Board and its committees.

Conclusions:

9. The Board approved the following Board and Committee appointments:
 - I) **Mr Anders Krohn** to be appointed with an immediate effect, for an initial term to end on 31 July 2021;
 - II) The Board approved the appointment of **Ms Cécile Tschirhart** to the Finance and Resources Committee and **Ms Rosemary Benson** to the Governance Committee for an initial three-year term until 31 July 2021 (or to the end of their tenure as a Governor, whichever is the sooner).

Vice-Chancellor's General Report

BG 99/2.1

10. The Board received the Vice-Chancellor's General Report and noted the following points:

UCAS: The Board was advised that UCAS had erroneously advised some prospective London Metropolitan University applicants that some courses had closed. In recognition of the impact this may have had on the University's recruitment, UCAS had offered compensation including advertising space on the UCAS website.

Apprenticeships: Following a review of provision within the Apprenticeships area, it was concluded that the University should amend the Apprenticeships model to focus on degree level apprenticeships at level 6 and 7 and in areas of strategic priority. The Board was advised that appropriate arrangements had been put in place to transfer level 4 students on Commercial Procurement and Supply routes (15 students) and level 5 students on the Operational Team Leader route (13 students) to other providers. For the level 5 provision this transfer was completed by 2 January 2019, and for level 4 provision it was to be completed by the end of January 2019. The Chair of the Board and Committee Chairs had been kept informed throughout the process.

Staff Matters: The Board was advised that the structure of the Senior Leadership Team was under review to ensure sufficient capacity at a senior level to take plans forward, and to ensure that the roles were aligned to deliver in terms of the future

direction of travel of the University. A report outlining proposals for a new Senior Staff structure would be submitted to the Remuneration Committee for consideration at its next meeting on 30 January 2019. If agreed, formal approval would be sought from the Board for a change to the definition of the term "Senior Staff" in Section 8.1.1 of the Board Regulations by email circulation.

Conclusion:

11. The Board noted the Vice-Chancellor's General Report.

Academic Matters report

BG 98/2.2

12. The Board considered a report on key academic matters. The report provided updates in relation to; the Academic Portfolio, academic and employment outcomes, TEF 4 and Academic Quality and Development.

Conclusions:

13. The Board noted the Academic Matters report.

Student Governor's report

BG 99/3.1

14. The Board considered the Student Governor's report. The report highlighted the Students' Union's work in developing a Student Voice Community to build engagement from students; provided an update on the Students' Union Governance Review, and an overview on engagement activity across the Students' Union.

Conclusions:

15. The Board welcomed the Student Governor's report.

Registration Conditions

BG 99/4.1

16. The Board considered a proposal for the oversight of the implementation of the Office for Students (OfS) Improvement plan and compliance with the University's Registration Condition B3A to become the responsibility of the Audit Committee (the 'Oversight Committee'). The Audit Committee's Terms of Reference would be updated to include its role in overseeing the Improvement Plan: "To monitor the implementation of agreed audit based recommendations, from whatever source. This includes oversight of the implementation of the approved OfS Improvement Plan and ensuring institutional compliance with Specific Ongoing Condition B3A."

Conclusions:

17. The Board approved the proposals outlined in the report. The Audit Committee's Terms of Reference would be updated to make explicit its role in overseeing the University's improvement plan linked to the Office for Students registration conditions.

Anti-Slavery and Human Trafficking Statement

18. Subject to minor corrections, the Board approved the Anti-Slavery and Human Trafficking statement 2017/18.

Policy Review

19. The Board approved a proposal for all references to 'HEFCE' in top-level, Board approved policies to be changed to the 'Office for Students'.

Any other business

20. In discussion the Board requested that an update on the University's Prevent action plan should be added to a future meeting of the Board and that consideration to Governor visits to Schools should be a matter for discussion at the Board Strategy Day scheduled for 14 February 2019.

CHAIRMAN _____

Action table

Item	Para / Action	For action by who	To be actioned by when	Update on action (as at XX/XX/19)
Any other business	Para. 20- In discussion the Board requested that an update on the University's Prevent action plan should be added to a future meeting of the Board and that consideration to Governor visits to schools should be a matter for discussion at the Board Strategy Day scheduled for 14 February 2019.	University Secretary	February 2019	-