

Marking Adjustment Process – Approved

1. All marks entered by close of play 18 June
2. Back-up of marksheets taken 19 June
3. Each 2019/20 post-March 22nd assessment component's average mark calculated and compared against the average (2017/18 and 2018/19 combined) mark for that component.
 - a. If the 2019/20 average is less than 5% of the combined previous average, then it is deemed that there was minimal impact to the students' performance and the marks are to be published as entered.
4. If there is evidence of impact to students' performance:
 - a. Fails remain fails and marks are not adjusted and are published as entered.
 - b. All other marks are increased by half the difference between the 2019/20 average and the combined 2017/18 and 2018/19 average.
5. Each student's individual mark (including any adjustment in 4b and excluding fails) is then compared to their average mark across all assessments in 2017/18, 2018/19, and pre-March 23rd assessments in 2019/20, and if the student's 2019/20 mark is lower than that average mark, the current mark is then replaced by the average mark.
6. Marks are then adjusted on SITS/Evision, and the new marksheets, together with the back-ups for comparison are sent to the SSB Chair for approval (June 22nd).
7. Marks deferred by the SSB chair will be re-marked by marking teams as per normal (but may not benefit from the adjustment exercise above after re-marking)
8. Late marks will not benefit from the adjustment exercise above
9. Once the SSB Chair has approved marks, a sample can then be sent to the External Examiner for approval (Levels 5, 6, & 7)
10. Marks published to students (June 24th) will be the adjusted marks (or, if they were not adjusted, the marks as entered on Evision).
11. Communication sent to students on reassessment (June 25th)

Notes:

All calculations of average marks will exclude marks of 0.

Where an assessment is new and thus does not have a previous average mark, steps 3 & 4 are not applied.

Where a student does not have previous performance, step 5 is not applied.