

<b>Owner:</b> Fair Trade Steering Group
<b>Date of approval:</b> 15/02/2017
<b>Approved by:</b> Students Union, Financial Resources committee, Senior Leadership Team
<b>Effective date:</b> 15/02/2017
<b>Date of last review:</b> -
<b>Due for review:</b> 15/02/2018

## **London Metropolitan University Fair Trade Policy**

1. London Metropolitan University (“the University”) and London Metropolitan University Students’ Union commits to be a Fairtrade University and will work with the Fairtrade Foundation to formalise that status.
2. The University does not own any retail outlets currently, however, it commits to use Fairtrade products in future ventures, such as cafés, restaurants and bars. Where this is not possible, because, for example, of purchasing constraints and long-term contracts, the University commits to replace existing stock as soon as it is possible.
3. All merchandise used by the Students’ Union and the University for Sports, Students’ academic representatives, Societies and any other affiliated membership use, will be, eventually, sourced as Fair Trade.
4. Fairtrade options will be provided at all University and departmental meetings served by the University’s Catering Service. Tea, coffee and sugar should be served as standard with other Fairtrade products introduced where possible (e.g. biscuits, juice and fruit).
5. Campaigns will be run on campus to increase the understanding of Fairtrade and consumption of Fairtrade products. This will include student events, Student Union campaigns and raising awareness of trade justice as well as integrating Fairtrade into subject teaching where appropriate.
6. The Environment Sustainability Management Team (ESMT) will act as the University Fairtrade Steering Group to ensure implementation of this policy and the ESMT terms of reference and membership will reflect this. This group will meet at least three times per year to monitor and report improvements.
7. This policy will be reviewed annually, with a commitment to increase the use of Fair Trade products in all outlets, meetings and events.