Request for Module Codes

Request from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date:\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Prefix and level (eg SS7; SJ6; GI5; SW4) | Title of new module | Location of study | Module type (standard/ project/ work related learning) | Credits | School | Subject Area | SSB/PEM to which module will be allocated | Period (Year, Aut, Spr, Term2, Sum) | From which academic year is this module to be offered (2019/20, 2020/21, 2021/22) |
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|  | Code | Title of module to be deleted | If the modules listed above are direct replacements for other modules (e.g. a simple retitling) list the old module here in the corresponding number slot. If you require a module simply to be removed from the catalogue, with no direct substitute, list it here, but delete the number reference in the left column to show that it corresponds to no module in the list above (formal procedures by Quality still apply). Do not add modules to this list if they will be deleted from one course, but remain in use on others. |
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| 8 |  |  | *Please note: allow 4 days this form to be processed and returned to you.* *Do keep in mind that no course or module specifications can be submitted unless they are fully and correctly coded.*  |
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Amended 14/05/20 KK