# Reputational Check of Prospective Partner

Please complete this form when requesting a reputation check of a prospective partner to be conducted by the Communications Team.

* Section A – to be completed by the Head of Partnerships and submitted to the Communications Team.
* Section B – to be completed by the Communications Team and submitted back to the Head of Partnerships and AQD Partnerships Team.
* Section C – to be completed by the Head of Partnerships

### Section A – Contact Details

|  |  |
| --- | --- |
| Name of the prospective partner |  |
| Website |  |
| Jurisdiction/Country of the prospective partner  |  |
| London Met Sponsoring School |  |
| Courses being considered for delivery with prospective partner | 1. ……….
2. ……….
3. ……….
 |
| Proposed areas of delivering courses |  |

### Section B – Basic Due Diligence

[ ]  The PR and Internal Communications’ Team have carried out a reputational analysis of the prospective partner which did not reveal any potential issues or concerns;

[ ]  I am not aware of any matter or circumstance relating to the prospective partner that would negatively affect the University’s reputation if the fact that a Memorandum of Understanding (MoU) or non-disclosure agreement (NDA) had been signed with the prospective partner were made public;

[ ]  I am not aware of any other matter of circumstance that would affect London Met’s decision to sign a MoU or NDA with the prospective partner.

Additional Comments:

Click or tap here to enter text.

Checked by: Click or tap here to enter text.

Date: Click or tap here to enter text.

### Section C – Head of Partnerships Comments

The Head of Partnerships is responsible for ensuring the information given in this form is correct and the Head of School, DVC Student Recruitment and Business Development and AQD Partnerships Team are briefed.

Comments: Click or tap here to enter text.

Name: Click or tap here to enter text.

Signed: Click or tap here to enter text.

Date: Click or tap here to enter text.