



Module Registration Guide for Semester Abroad Students

Choice of Campus

London Metropolitan University has two campuses, one in North London and one in the City. To travel from one campus to the other takes approximately 40 minutes on the tube. We therefore advise that you take all your modules at the same campus (however, you are not prevented from taking some modules at North and some at City if the City Campus modules are available.) When choosing your modules it is important that you are aware which campus the module is taught at. There are two Summary Lists of Courses, one for City Campus and one for North Campus. These lists are a summary of all the courses available to study abroad students next semester.

You should note that the Arcade dorm (the dormitory for study abroad students) is at North Campus.

Choosing Your Modules

You will take four modules at London Metropolitan University. This will transfer back to the United States as 12 credits. Four modules will also transfer as 30 ECTS. To select your modules you should go to the **Summary list of Courses** on the Study Abroad website:

www.londonmet.ac.uk/studyabroad

The Summary List of Courses is a list of all the Business, Humanities, Psychology and Social Science classes open to Study Abroad and JYA students, and that are running in the semester in which you will be studying. **It is very important that you use this list, as we cannot guarantee that modules you find elsewhere will be running.**

The Summary List of Courses for the autumn semester will appear on the Study Abroad website in April, and the spring Summary List of Course will appear on the Study Abroad website in November. In the meantime if you want to have a look at the type of modules London Met has to offer, you may find this website helpful:

<http://www.londonmet.ac.uk/ugstudy/courses/>

However, I would like to point out that some modules on this website are unavailable to Study Abroad students. It is therefore important that the Summary List of Courses is the primary document that you work with.

Once you have selected some modules that you are interested in from the Summary List of Courses, you need to make a note of their module codes and then read their module descriptions and find out when they are running.

You can do this by clicking on the link on the left entitled 'Search Module Catalogue' and typing the relevant code in. This will bring up a link of the module description. To get the timeslot information, click on the correct campus that the module is running at (this is listed under teaching location). This will tell you the day the module is running and also whether the module is running in the morning, afternoon, or the evening. Generally morning slots run from 9 AM until 12 PM, afternoon slots from 1 PM to 4 PM, and evening slots run from 6 PM until 9 PM. It will also tell you what semester the module is running in, **Semester A is the Fall Semester and Semester B the Spring Semester**. You must make sure that you pick modules that are running in the semester you will be here. Again, please be aware of what campus your module is taught at (either north or city).

You will also see the module description listed under 'Module Summary.' Please read these descriptions carefully and spend some time choosing your modules, **as drop/add facilities are limited**.

Once you have checked the descriptions and the timeslot information, fill out a **Module Registration Form** in order to register for your classes. This can be downloaded from the same section of the Study Abroad website. If you have chosen north campus modules, you should complete a north campus module registration form, if you have chosen city campus modules, you should complete a city campus module registration form.

A module may not run if there is not sufficient demand for it, therefore it is very important to pick alternative modules and enter them on the **Module Registration Alternate Form**. Therefore you will be picking 8 modules which do not conflict with each other. It is important to get all 8 modules approved and signed by your academic advisor (Study Abroad students only). If your first choice of module becomes unavailable, your alternate module will automatically be selected. **You should also make sure that you complete the 'Day' and 'Time' section of the form**. Please enter AM for morning, PM for afternoon, and PM+ for evening.

Classes Available not Listed on the Summary List of Courses:

Art in London (Study Abroad students only)

Art in London is specifically geared towards Study Abroad Students; the module description is available on the Study Abroad website. There are only 30 places available for Art in London and places are allocated on a first come, first served basis. Art in London takes place on a Tuesday morning and Tuesday afternoon.

Theatre in London (Study Abroad students only)

Theatre in London is specifically geared towards Study Abroad Students; the module description is available on the Study Abroad website. There are only 20 places available for Art in London and places are allocated on a first come, first served basis. Theatre in London takes place on Wednesday afternoons.

Science, Maths, and Computing

Science, Maths, and Information Technology classes these are not listed on the Summary List of Courses. **We advise that Study Abroad students only take these modules if it is their major.** These classes are available but may differ in comparability to United States modules. **If you take a science, maths or computing module you must come in the spring semester and stay for the two week examination period.** The examination period ends in early June (for a specific date see the Study Abroad website). If you would like to take Science, Maths or Computing modules in the Autumn semester you should stay for the two week examination period in January. In order to research these classes go to the list of London Metropolitan degree programmes:

<http://www.londonmet.ac.uk/ugstudy/courses/>

and look at modules that fall into a degree programme such as 'biology.'

Language Classes

We offer Study Abroad students' modules in the following languages:

- Arabic
- French
- German
- Italian
- Mandarin Chinese
- Japanese
- Spanish

The level ranges from level one to level five. Level one assumes no prior knowledge in the language, level five is advanced. Once you arrived you will be given a placement test so that you can be assigned to the class at the best level for you. On your Module Registration Form you should write the language and the level you think is most suitable for you. This may change once you have done your test. Language classes run all week so we should be able to fit you into a slot, which doesn't conflict with your timetable. Therefore leave the Day and Time sections of the MRF blank. You can access information about the language modules from module line:

<http://www.londonmet.ac.uk/ug-prospectus-2006/courses/open-language-programme.cfm>

Modules within the following degree programmes are not available to Study Abroad students:

Architecture
Aviation Management
Performing Arts
Social Work