

GUIDELINES FOR ARTICLES FOR “INVESTIGATIONS”

Suggested length: 1 200-1500 words (excluding bibliography)

N.B. for formatting requirements, see separate document = article template

1. **Title**
2. **Name of author(s) and Department/unit**
3. **Key words** (five)
(e.g. access, learning technology, role play, portfolios, assessment criteria)
4. **Theme (topic)/Innovation** - brief description
e.g. teaching/learning method, form of assessment, course/module design
5. **Context**
e.g. subject area, course, students, setting, issues, resources, relevant internal/external policies/benchmarks
6. **Rationale for the theme/innovation**
e.g. purpose, significance, role of the method, assessment, new course/module
7. **Methodology** [*where applicable*]
e.g. approach used to gather data about and/or to design the method, assessment or course/module
8. **Discussion of the theme/innovation** e.g.
 - explanation/analysis of the teaching-learning or assessment method(s) or the (re)design of the course/module;
 - concepts/models/principles adopted from learning / assessment / curriculum theory and relevance policy/benchmarks
9. **Conclusion** e.g.
 - comments on the effectiveness/outcomes
 - sources/methods [to be] used to review/evaluate the innovation
 - anticipated further development or improvements
 - implications for existing or future practice
10. **Short biographical note** on the contributor(s) - 150 words maximum per person