

A Guide to Subject Indexing for Inclusion in Genesis

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Genesis aims to map collections that are predominantly by or about women.

Genesis searches the Archives Hub entries for Subject = Women* and then displays these results via the Genesis web pages.

The preferred thesaurus used by Genesis when indexing is UNESCO¹. See <http://databases.unesco.org/thesaurus/>

Below are some of the most common UNESCO compliant subject terms that if used in an Archives Hub description will lead to automatic inclusion on Genesis. For all Women* subject terms see the UNESCO thesaurus.

Remember UNESCO:

- Uses the plural form i.e. Women authors
- Does not use punctuation i.e. Womens suffrage (not Women's suffrage)

Common UNESCO Terms

Women

Women and development

Women artists

Women authors

Women in politics

Women journalists

Women managers

Women teachers [X use for women professors]

Women scientists

Women students

Women workers

Womens education

Womens employment

Womens health

¹ UKAT is a non-preferred thesaurus for Genesis. UKAT splits the term "Women" from individual concepts. To comply with UKAT, the concept "Womens suffrage" is entered as "Women" and "Suffrage". This is not adequate for those searching for specific gender issues.

Womens liberation movement [x use for feminism]
Womens organisations [X use for Womens associations and societies]
Womens participation
Womens rights
Womens status
Womens studies
Womens suffrage
Womens unemployment

The majority of jobs/professions that include women, such as women engineers, have **not** been allocated a separate UNESCO term.

For these use “Women” and the individual work related term, e.g. “Women” and “Engineers”

Further UNESCO compliant terms

The following UNESCO compliant terms, commonly associated with gender, will **not** automatically be included in Genesis as they do not include the prerequisite word “Women*”.

If you wish to include the collection on Genesis please add “Women” as a separate subject term:

Abortion
Gender discrimination
Gender roles
Gender stereotypes
Girls
Girls education
Homemakers
Married Women
Maternal and child health
Mothers
Nursing
Pregnancy
Prostitution
Sex education
Sexual abuse
Single Mothers
Widows

Working Mothers

Please note that the following concepts, commonly associated with gender, are **non-compliant** and should not be used, their correct term has been cross referenced (X):

Actress X Actor

Feminist X Womens liberation movement

Feminism X Womens liberation movement

Girl Guides X Girls

Gynaecology X Womens health

Gynaecologists X Womens health

Lesbian X Gender Minorities

Lesbianism X Gender Minorities

Nurse X Paramedical personnel

Maternal and Child Health

Midwives X Paramedical personnel

Midwifery X Womens health

Nuns X Religious communities

Obstetrics X Womens health

Obstetricians X Womens health

Rape X Sexual abuse

Sexual violence X Sexual abuse

Sex discrimination X Gender discrimination

Sex stereotypes X Gender stereotypes

Sex roles X Gender roles

Wives X Married women

Womens history X social history