

# **MA INTERNATIONAL EVENTS MANAGEMENT**

## **PRE-ENROLMENT FREQUENTLY ASKED QUESTIONS**

### **What qualifications will I receive when I successfully complete the programme?**

You will receive an MA from London Metropolitan University

### **How is the course organised?**

The course is split into two semesters. The Autumn Semester is spent in Leeuwarden and the Spring Semester in London. Following completion of the Spring semester you will continue work on your dissertation.

### **What will I be learning about?**

The course aims to provide an integrated framework of ethical events management built on the building blocks of successfully managing people, planet and profit. The framework is delivered via management theories surrounding the management of events in the context of the events industry and the application of these theories, tools and strategic approaches to the operational delivery of live events, within the global context.

### **Where is Leeuwarden and what is it like?**

The beautiful town of Leeuwarden is in the northern part of the Netherlands, which is home to the Stenden University Hotel – a model of sustainable hospitality.

### **How long do I spend at each campus?**

Approximately five months.

### **What are the respective term dates?**

The exact dates change each year. Broadly speaking, the Leeuwarden semester lasts from early September to January, and the London semester from late January to early June.

When teaching does not take place and students are free to travel (and, of course to work on their assessments). However, if you plan to return to a home country outside Europe, we recommend that you confirm in advance that your visa will permit you to re-enter the UK and/or the Netherlands.

### **How do I find accommodation?**

Because of Dutch immigration laws international students coming from non-European countries (non-EU students) are obliged to have a permanent address/residence the moment they arrive in The Netherlands.

For this reason Stenden University has an arrangement with a private housing company (this means that these facilities are not property of Stenden University) to provide furnished accommodation for international students during their studies. The International Office at Stenden University can provide help for those seeking accommodation. London Metropolitan University can provide accommodation in halls of residence (which are privately managed) for new international students and those UK students who live more than 25 miles from the University. The accommodation office can also help to find you privately rented accommodation.

More information is available by emailing [io@stenden.com](mailto:io@stenden.com) and [accommodation@londonmet.ac.uk](mailto:accommodation@londonmet.ac.uk).

### **Who will be teaching me ?**

You will be taught by qualified, experienced staff in both campuses. They have high level academic qualifications and/or hold, or have held, senior positions in relevant commercial practice.

### **How is class time organised?**

Teaching is organised differently between the two campuses. In Leeuwarden you will take six lower credit modules in concentrated teaching blocks. In London you will take three higher credit modules over an entire semester.

### **How much does it cost, on average, to live in each place?**

Students should expect to budget in the region of £250 per month for housing in Leeuwarden. Expect the minimum cost of a room in Halls in London to be roughly £101 per week. Other living expenses are quite variable.

### **What other nationalities can I expect to meet on the programme?**

The programme draws students from all continents and has a highly multicultural participant profile. Last year's cohort boasted 12 nationalities.

### **When will I be able to graduate?**

Students registered who successfully complete all stages of the programme, and submit and pass their dissertation at the first available opportunity, will be able to graduate and receive their MA in the December of the year following their enrolment.

### **Do I need to be able to speak Dutch?**

All teaching on the programme, at both campuses, takes place in English. A knowledge of Dutch will be useful for your Semester in Leeuwarden, but is not essential.

### **What is the average age of students?**

Most students are in their mid-20s but the programme also attracts students with extensive work experience.

### **What assessment methods are used?**

Each module has its own assessment profile. You can expect to encounter assessment methods such as examinations (seen and unseen), group and individual presentations and written coursework, and other module-specific project/exercise work.

### **Will I need VISAs?**

The Netherlands

All foreign students (except residents of the EC/EER, Australia, Canada, Japan, Monaco, New Zealand, USA and Switzerland) who want to stay in the Netherlands for more than three months need an MVV-visa (Authorisation for Temporary Residence) to enter the Netherlands. After arrival in the Netherlands you have to apply for your Residence Permit- the so-called VTV. The International Office (IO) at Stenden University will assist you with this matter. You will receive information on this VTV application upon your arrival. The required fee for the VTV is € 438 and medical insurance is compulsory for visa students. The IO will apply for your MVV-visa through an accelerated procedure.

<b>Students NOT requiring a visa to enter the Netherlands</b>
Residents of the EU
Australia
Canada
Japan
Monaco
New Zealand
USA
South Korea
Switzerland

### **Visa Documents**

For documents that are not in English, French, German or Dutch a certified English translation is required. Certified means that a copy of the required document is provided with an original stamp and signature of the school or of an authorised entity. Please visit [www.chn.nl](http://www.chn.nl) for an overview of the required visa documents (Student Services, The International Office) Please submit your complete application package to the International Office as soon as possible (preferably before June 30th). For more information or questions regarding the visa procedure, you are requested to contact the International Office at [io@stenden.com](mailto:io@stenden.com)

Please note:

Non-EU students already staying in the Netherlands need to send the International Office:

- copy of passport;
- copy of valid residence permit;
- original legalised birth certificate

### Resident Permit

Any student who does not require a visa, but who will be staying in the Netherlands longer than 3 months shall require a resident permit. It is suggested that you make contact with the International Officers in the i-Study study office once you have commenced your students at Stenden University to make any arrangements required for a permit.

Students who DO require a visa must ensure they have made the necessary arrangements BEFORE they travel to the Netherlands. The immigration authorities encourage you to arrange your visa through the International Office of Stenden University; this will ensure a swift visa application process. Use the service order form in Section 1 of this booklet to apply for a visa.

Students who DO require a visa to enter the Netherlands shall also require a resident permit. At the start of your stay in the Netherlands you will be required to make a number of arrangements, e.g. in order to get your residence permit. All students who stay in the Netherlands for 3 months or longer will have to apply for a residence permit.

### Step 1: Check in at Stenden University International Office

Upon arrival you have to check in at the International Office of Stenden University . Here you will receive necessary documents.

### Step 2: Report at Municipality (city hall) / Gemeente

The International Office will make an appointment for you at the city hall. Please note that the personnel at the city hall reserve an hour for you, therefore it is very important that you really go to the city hall at the date & time given to you by the International Office.

You should bring the following documents with you:

Your passport

Necessary documents you received from International Office (see step 1)

Your original legalised birth certificate

1 passport type picture

Your housing contract

### Step 3: Health Department / GGD

Students who entered the Netherlands **with a visa** have to go to the GGD to have an X-ray taken for a tuberculosis test. From the city hall you will receive a form, which you have to hand over to the officers of the GGD. This test is compulsory and is needed in order to issue your residence permit. The office of the GGD is located at Harlingertrekweg 58, Leeuwarden. (See also: [www.ggdfryslan.nl](http://www.ggdfryslan.nl))

#### United Kingdom

If you are a 'Visa National', you must have a visa to enter the United Kingdom. It is strongly recommended that you consult with your nearest British Embassy before departing for the Netherlands. You may choose to apply for a visa before you depart for the Netherlands, alternatively you may decide to apply for a visa for the United Kingdom, whilst you are in the Netherlands. The i-Study may be able to provide advice on where to find the nearest British Embassy. Allow at least 3 months to achieve this process, so you will need to apply in October.

**BE WARNED: The British Embassy Website in the Netherlands states that they will only accept applications to study in the UK from residents in The Netherlands, i.e. you must have a valid residence card [resident permit].**

**BE WARNED: There shall be no refund of tuition fees if you are unable to enter the UK to complete your studies. Failure to gain a visa shall not be considered Extenuating circumstances.**

Student Services at London Metropolitan University can offer advice, email [adviceinternational@londonmet.ac.uk](mailto:adviceinternational@londonmet.ac.uk) or telephone +44 (0)207 133 2094

#### How do I get to Leeuwarden?

International flights to Amsterdam [Schiphol], then Taxi to Leeuwarden, [to order in advance, see the order form at the start of this booklet], or

The trains system in the Netherlands is generally clean and reliable. The train station shares the same building as the airport, and the concourse is about 5 minutes walk from airport arrivals.

Intercity trains depart from Schiphol, in the direction of Groningen/Leeuwarden. Please note:

- Make sure you buy a ticket before you travel as there are always ticket inspectors on the trains who will fine you if you do not have a ticket. Expect to pay about €30 one way.

- The train to Leeuwarden may also be travelling to Groningen. The trains will split at one point during the journey, so make sure you get into a carriage that is marked for Leeuwarden. If in doubt, ask the ticket inspector or fellow traveller; English is widely spoken.
- The journey will take about 2.5 hours. Leeuwarden is the end of the line.

### **How do I get the Leeuwarden Campus?**

The campus is within easy, level, walking distance and would take about 20 minutes; but when you first arrive it is recommended that you either take one of the regular buses that travel past the campus, or use a taxi. A taxi journey will take about 5 minutes and will cost about €9.